

~~CONFIDENTIAL~~
CENTRAL INTELLIGENCE AGENCY
WASHINGTON, D.C. 20505

22 September 1982

Mr. Laurence G. Pickering
Director, Office of Systematic Review
Bureau of Administration
The Department of State
Room 1239, New State Building
Washington, D.C. 20520

Dear Larry:

We have completed our review of the manuscripts from Foreign Relations of the United States, Volume I, 1955-57, Foreign Economic Policy and the United Nations, and have coordinated it with the Directorate of Operations. We have marked deletions required and cited each pertinent page on both the summary and on the copy of FRUS, Volume I, which we attach herewith.

This completes our review of Volume I, 1955-57 (pages 1-2783) and all individual documents intended for publication in this volume which you have sent to us for review as of this date. This letter provides our clearance of this volume, subject to the withholding of documents or portions of documents as we have requested, and contingent upon your assurance to us that there is no further material intended for publication in this volume which is of interest to this agency and which has not been reviewed by us.

Sincerely,



Chief, Classification Review Division
Office of Information Services
Directorate of Administration

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Enclosures:

1. Summary of Deletions
2. FRUS, Vol I, 1955-57, pages 1-2783

UNCLASSIFIED WHEN
SEPARATED FROM
ENCLOSURES

Distribution:

- Orig - Addressee w/encl
1 - FRUS, Vol I, 1955-57 Foreign Economic Policy & the U.N. w/encl
1 - Liaison w/Dept of State w/o encl
1 - Chrono w/o encl

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CENTRAL INTELLIGENCE AGENCY

WASHINGTON, D.C. 20505

23 AUG 1982

Mr. Frank M. Machak
Information Access and Services Division
Foreign Affairs Information Management Center
Department of State
Room 1239, New State Building
Washington, D.C. 20520

Dear Mr. Machak:

We have completed the review of the 123 files series to determine what, if any, information they contain of interest to this Agency. As you know, the 123 files series contain records that concern personnel and administrative matters such as correspondence on personal medical problems, reimbursements to individuals for various reasons, reports by individuals on results of field trips they had taken, etc. The classification status of the material varies from unclassified to TOP SECRET.

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WARNING NOTICE
INTELLIGENCE SOURCES
OR METHODS INVOLVED

SECRET

~~SECRET~~

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Recommendations:

1. Due to its extreme sensitivity, we would suggest that the one-foot box of TOP SECRET material not be turned over to NARS but be held at State.

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3. Check the files series noted above to which many of the records of interest in the TOP SECRET box were cross-referenced.

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We very much appreciate the cooperation and assistance that you have given us in this matter. With your help we have been able to focus on one problem area that affects the security of both our agencies and possibly has indicated others which we might profitably pursue.

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Sincerely,

/s/

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Acting Director of Information Services
Directorate of Administration

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1 - OIS Subject

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1 - CRD Chrono

~~SECRET~~

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CORPORATE CAPABILITIES

SIMCON Incorporated
7655 Old Springhouse Road
Westgate Research Park
McLean, VA 22102
(703) 734-1202

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JUNE 1982

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SIMCON CORPORATE CAPABILITIES

1. CORPORATE HISTORY

SIMCON is an information systems company specializing in data processing system development and implementation for a variety of clients in public and private sectors. The Company is a wholly owned subsidiary of Hadron, Inc., a corporation founded in 1964 and consisting of three major operating segments. These three segments are the Professional Services Group, the Reindustrialization Group, and the International Operations Group. The Professional Services Group, to which SIMCON belongs, offers technical and consulting services in the fields of engineering, computer science, and data processing.

Formed in 1973 and operating as a subsidiary of Hadron since early 1982, SIMCON operates offices in McLean, Virginia, and Simi Valley, California. With an experienced, full-time staff of approximately 75 persons, SIMCON offers full support for information systems development and implementation ranging from initial definition of user needs to complete system implementation and continuing technical support.

2. CORPORATE ORGANIZATION

The SIMCON corporate organization is based on the group/divisional structure illustrated in Figure 1.

Each Division is headed by a Director who has the basic functional responsibility for the Division's operation. Included in these responsibilities are resource management, personnel

reporting, division communications, and project contract administration. Furthermore, each Director plays a major role in the Company's financial management and sales/marketing.

Each Division has specialized functions directly applicable to its specific client base. In addition, SIMCON encourages the constant exchange of knowledge and expertise across divisional boundaries, thereby creating a broad base of experience.

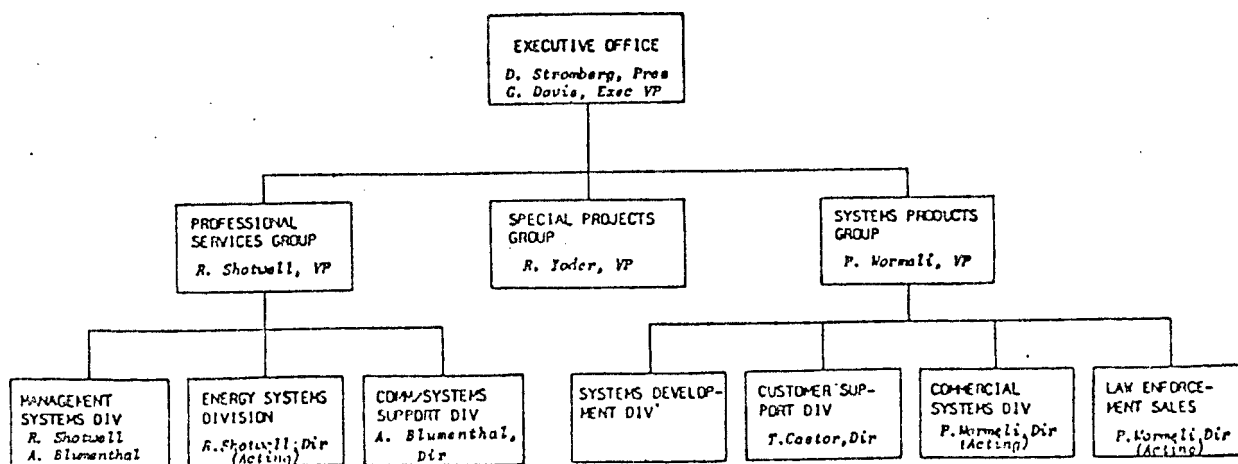


FIGURE 1. SIMCON CORPORATE ORGANIZATION

3. CORPORATE CAPABILITIES

Extensive professional experience in both public and private sectors has given SIMCON unique capabilities in the most advanced computer technologies, applications, and programming techniques available. SIMCON's mixture of talent and experience in large-scale, minicomputer, and microcomputer systems provides each client with individually-suited, state-of-the-art products and services.

Since its formation, SIMCON has gained a reputation for providing the highest quality services, delivered on schedule, and at a reasonable cost. These services include:

- Consultation services in data processing, word processing, communications, data base systems, and all ADP-related applications fields.
- Software support for scientific and business applications, data base management, litigation support, systems programming, and conversion.
- User-oriented turnkey system services to provide hardware, software, documentation, training, technical assistance, operations, and maintenance for an entire integrated system.

The following are more complete definitions of SIMCON's capabilities.

CONTRACT DESCRIPTION

United States Department of State

Washington, D. C.

Contract No. 0000-020064

Under this continuing contract, SIMCON personnel support the Department's charter to automate many of its management information systems needs, both domestically and overseas. Using the WANG VS system, SIMCON on-site analysts and programmers provide system support, system maintenance, program development, system analysis, and system improvements, as required, in close coordination with State Department (ISO) personnel.

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WHEN DEALING
WITH
CLASSIFIED
MATERIAL
ARE THESE
CLEARED
PEOPLE

The following summarizes some of the many systems that SIMCON's on-site staff has participated in designing, developing, and implementing.

POST PERSONNEL SYSTEM

✓ [WHEN THERE IS A BALPA PROGRAM IN EFFECT
AT STATE ALL PERSONNEL LEVELS OVERSEAS ARE
EFFECTED]

Because of the difficulties experienced by many posts due to loss of personnel, "cut backs", or increased workloads, it was apparent that some relief must be provided. Thus, the Post Personnel System has been developed as a simple and flexible tool to help posts manage their personnel resources. The system includes reports such as The Staffing Pattern, Telephone Directory, etc.

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Since there is a wide diversity between posts and the information/data required for a personnel system, the system was created with a combination of flexibility and standardization. The flexibility allows posts to develop their own codes for certain tables, entering only data that is significant to their needs. The standardization was maintained by creating a generalized system applicable to all posts regardless of their size or geographic locale.

POST PROPERTY SYSTEM

How is this tracked? Are the various agencies identified? Security problem?

This system tracks all property on a given post. It retains all active procurements that are in draft status and on hold pending approval as a procurement. The system is flexible enough to create or draft a procurement for the first time, add to an existing draft procurement, or, by adding a new detail record, modify an existing approved procurement document.

RESIDENTIAL MANAGEMENT SYSTEM

✓ [THIS MAY BE AN AREA WHERE STATE STARTS USING SPECIAL NUMBERS FOR SPECIAL ACCOUNTS AT CERTAIN POSTS]

This is a simple and flexible system to assist posts in managing overseas residential properties. It is adaptable to the varying data requirements of individual posts, and it can be manipulated to allow GSO's at the post to manage non-residential properties and private leases. The residential management system maintains four types of property information:

2.

- Physical Descriptive Data
- Occupancy Data
- Lease Information
- Maintenance/Repair Data

CUE - CONTROLLED USER ENVIRONMENT SYSTEM

SIMCON's analysts have participated in the development and implementation of the Controlled User Environment (CUE) system. The system offers supplemental data management and security features that are not available on the WANG VS system. All Post applications run under CUE control. CUE's features include:

- Menu Handler -- Controls access to applications and subordinate processing levels within applications by using displayed menus.
- Disk Catalog -- Allows users to indirectly address data files by obtaining their identity from a catalog.
- Printer File Control -- Directs a printed report to a specific printer.

CONTRACT DESCRIPTION

United States Department of State
Office of the Comptroller
Washington, D.C.

SIMCON prepared the "Technical WANG VS Application Survey" from a series of interviews with Directors, Chiefs, and other key individuals at all levels within the U.S. Department of State Comptroller's Office (M/COMP). The survey's purpose was to identify potential WANG VS applications that could be used to give M/COMP's personnel more expedient and comprehensive financial management control. Specific Office functions were related to their corresponding budget preparation requirements and individual computer application areas. Consideration was given to existing office interfaces and dependencies as well as the procedures necessary for each unit to carry out its assigned function. As a result, the following applications were defined as requisite to achieving effective and efficient budget management and control:

- ✓ [MIGHT BE AREAS OF CROSS-HATCHED INFORMATION ON RESERVE (R) PERSONNEL]
- Correspondence/Project Status Tracking System
 - Budget Cycle Schedule
 - ✓ • Personnel Application
 - Procurement/Inventory Application Requirements Analysis
 - GAO Schedule Status Application
 - ✓ • Position Authorization Data Base Creation

4.

- ✓ ● Position and Employment Report Generation
- American Salaries Budgeting Procedures
- ✓ ● Schedule of Permanent Positions and Average Grade and Salary Requirements Analysis
- Status of Funds Data Base Generation
- Status of Funds Reports Generation by Object Class Within Allotment/Appropriation
- ZBB Requirements Analysis
- Financial Plan Requirements Analysis
- Existing Reimbursement Software Conversion and Modification
- State Price Index Application
- Post Assignment Travel Commitment/Obligation Procedures
- Local Wage Tracking

In the survey document, each application was defined in terms of existing procedures (and systems, where applicable), source documents, reporting requirements, interfaces and dependencies with other applications, and fundamental capabilities.

Along with the individual applications analysis, the survey produced an overview of the data requirements within the Comptroller's office. Each data category's source and use were identified, along with any dependencies.

A suggested schedule for implementing the proposed applications was also prepared as part of the survey results. This indicated the logical sequence of events and prioritization based on needs assessment and implementation ease. The schedule contained estimated resource requirements by functional category.

CONTRACT DESCRIPTION

United States Department of State
Office of the Comptroller
Washington, D.C.

SIMCON provided the requirements analysis, system design, implementation, documentation, and technical assistance for developing the Budget Formulation System at the U.S. State Department. This system deals with four major timeframes and their associated activities as follows:

- Preparing for the Resource Management Evaluation (RME) Division or the preparatory activities phase. Activities included collecting data using automated word processing procedures that bypassed a heavy data entry task to ensure a higher level of data integrity. This phase also included extracting data from these procedures for future use, converting this data from word processing, entering data from schedules not prepared on the WANG word processor, and storing overseas wage and price data for possible future requirments.
- Developing decision period activities that included nine reports for the Formulation and Preparation Division, a Control Number Subsystem that established comparative controls to analyze detail budget submissions, the Ranker subsystem that replaced the

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ranker portion of the Zero-Based Budgeting (ZBB) system previously used, and a Comparison Reporting system that copied the budget detail file at three steps in the process for comparison reports. This included a second type of comparison that might be used to compare current fiscal year estimates versus budgeted requests and to show their difference.

- Designing and developing a Presidential Submission Personnel Summary that generates four reports: Average Grade and Salary Plans, Details of Permanent Positions Report, Budget in Constant Dollars, and Multi-year Projection Estimates.
- Developing Congressional Action and Senate Appeals Activities Subsystem that tracks the status of Congressional action, Senate appeals, supplementary requests, and budget amendments.

Software development, testing, and system implementation were performed in accordance with procedures and schedules set forth by both SIMCON and the State Department using WANG VS hardware.

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